

**Montgomery Coalition for Adult English Literacy
FY19 ACCESS Grant Application, Part 2**

Instructions for 2A and 2B

2A. Reporting and Outcomes Summary

Please complete the Excel chart. The chart asks for actuals for FY18 and projected targets for FY19 for enrollment, number of classes to be offered, hours of instruction, and attendance and persistence rates. Because FY18 classes are still in progress, please provide your best estimate for actuals based on current data, and put these estimates in brackets.

2B. Summary of Classes FY18 and FY19

The Summary of Classes charts ask the applicant to provide class information for the current and proposed program year. Please

In Chart 2B FY18, provide information on all FY18 classes in all sessions beginning with programming occurring in summer 2017 (after July 1, 2017) and ending with spring/summer 2018 (ending by June 30, 2018). Put enrollment in brackets if it is an estimate for a class that has not yet completed enrollment. List class levels separately:

Session	Location	Class Name	NRS Level	Time offered	Enrolled	Hrs/wk	Wks/session
Fall	XYZ Church	Basic	Beginning Lit	TTh 6:30 - 8:30	10	4	12
		English 1	Low-Begin	TTh 6:30 - 8:30	19	4	12
		Conversation	Conversation	Sa 9-11	14	2	12
	ABC School	English 3	High - Intermediate	MW 5:00 - 7:00	25	4	12
Spring	XYZ Church	English 2	High-Begin	TTh 6:30 - 8:30	[16]	4	13
	<u>.....and so on</u>						

In Chart 2B FY19, provide information on all FY19 anticipated classes in all sessions beginning with summer 2018 and ending with spring/summer 2019 (ending by June 30, 2019). Please note number of seats to be offered in each class for each session, i.e. the number of learners you would like to have in the class.

Session	Location	Class Name	NRS Level	Time offered	Seats Offered	Hrs/wk	Wks/session
Fall	XYZ Church	Basic	Beginning Lit	TTh 6:30 - 8:30	10	4	12
		English 1	Low-Begin	TTh 6:30 - 8:30	20	4	12
		Conversation	Conversation	Sa 9-11	15	2	12
	ABC School	English 3	High-Intermediate	MW 5:00 - 7:00	25	4	12
Spring	XYZ Church	English 2	High-Begin	TTh 6:30 - 8:30	15	4	13
	<u>.....and so on</u>						